

Letter of Recommendation Questionnaire aka "BRAG SHEET" Packet

PLEASE NOTE

Mrs. Parrott will be happy to write you a letter of recommendation on the following conditions:

1. The student requests the letter and completes this packet a minimum of TWO WEEKS prior to the due date of the letter. There will be **no exceptions**. The cut off date to request a letter of rec. is **November 1st**. No letters, forms, etc. will be filled out beyond this date. **I WILL HELP; YOU NEED TO PLAN AHEAD**. Your lack of preparedness is *not my emergency* and I will be fair to all students.
2. The student provides the teacher with an addressed stamped envelope and any other directions, materials, etc. necessary.

Thank you for taking the time to thoroughly complete this packet. It is my privilege to offer you the most persuasive, thoughtful, and authentic reference that I can write. You can help me maximize your letter by accurately including as much meaningful information as possible. Be sure to take enough time to thoroughly recall your achievements, challenges, and experiences, ensuring that all relevant information is included in this packet. - I wish you the best! -Mrs. Parrott

Contact and Background Information:

TODAY'S DATE: _____

LETTER OF REC DUE DATE (to University): _____

NAME: _____

Email: _____

Father's name: _____ Occupation: _____

Education completed: High School: _____ College: _____ Name: _____

Mother's name: _____ Occupation: _____

Education completed: High School: _____ College: _____ Name: _____

Parents: Married: _____ Divorced: _____ Deceased: _____

With whom do you live? _____

Where were you born? _____

What languages(s) are spoken at home _____

SECTION A: College Applications

Please list the schools for which you are applying:

1. Reach Schools (Challenging to be admitted)

_____, _____, _____

2. Target Schools (Likely to be admitted)

_____, _____, _____

3. Safety Schools (Very likely to be admitted)

_____, _____, _____

Will you be applying for Financial Aid? YES ___ NO ___ **If YES**, please remember to mark yes on your college applications.

SECTION B: Academic Record

1. Is your academic record an accurate reflection of your true academic potential/ability? If not, why? Reflecting back over high school, is there anything you would have done differently? (Feel free to use a separate piece of paper)

2. List any AP classes you have taken and AP test scores:

1. _____	_____	6. _____	_____
2. _____	_____	7. _____	_____
3. _____	_____	8. _____	_____
4. _____	_____	9. _____	_____
5. _____	_____	10. _____	_____

3. Please list any other academic honors or awards you have received within school or outside of school:

4. Class rank _____

5. GPA weighted _____ un-weighted _____

SECTION C: How did you do in AP Language?

Describe yourself as a student in AP Language. What do you think you contributed to the class? What made you stand out from other students in the class?

Describe at least one story (anecdote) from our AP Language class. (Use an extra piece of paper if necessary).

SECTION D: Extra Curricular Activity (You may attach your resume instead).

Below or on a separate piece of paper please describe each **organization, activity, titles or positions held, responsibilities or duties associated, years of dedication, what you learned or gained from this activity, etc.**

Work\Experience:

Activities or Clubs:

Sports:

Leadership:

Community Service/Activities:

SECTION E: Personal Statements

Both your letter of recommendation and personal statement should be more than a restatement of your achievements. They should also **reflect your character as a person**, your unique gifting, and most importantly a passion related to your field of study. By providing thoughtful responses to the questions below you will enable me to write a more dynamic and authentic letter of recommendation. **The more time and thought you put into your responses to these questions will make your letter much stronger. This may require significant amounts of time.**

Please respond to the following questions on the following page:

1. **Here at Pacifica, have you developed an academic interest in a specific area?** (Science, Econ, Psychology, history, etc.) **Have you developed this interest in any specific ways?** (e.g. chosen to study a particular topic for a project, pursued science research, read up on a particular author you found interesting, joined MUN, etc)
2. **Which extra curricular activity was most important to you and why?** (Sports, clubs, volunteering, drumline, drama, music, etc.) **How have your extra curricular activities shaped you as a person?** (e.g. gained leadership skills, organizational/administrative skills, cultural exposure, developed sense compassion/insight, etc.)
3. **Answer any or all of the following:** What are you most passionate about in life? If you could change the world in a specific way, what would it be? What did you dream of becoming as a child?
4. **What will universities gain by having you on their campus and in their classes?** Are there any specific skills, interests, or passions that you have to offer your school?
5. **Tell me about your intended major and why you have chosen it?** What sparked your interest in this field? If you are undecided, are there any majors you are considering?
6. **What is your long-term career goal?** Please describe it briefly and how your major, program, or field of study will help you achieve this goal. If you are not sure what you want to do, what careers have interested you in the past? What would your dream job be?
7. **In what ways have you contributed to your school, community, or family?** How have you given back to society? In what ways do you like to contribute? (e.g. volunteer work, community service, taking care of loved ones, family responsibilities, etc.)
8. **Please describe any life adversities that you or your family has had to overcome.** Have these adversities shaped you as a person?
9. **Outside of school, what great non-academic achievements have you accomplished?** (e.g. performed in plays, music performance awards, climbed mount Whitney, Eagle Scout/ Gold Award)
10. **Do you have significant mentors or role models in your life?** Who are they? How have they influenced you?

11. ***What are your top three strengths?*** In what areas do you excel? Are you gifted in a particular area?

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

Directions: Feel free to rip this page off, hand it to a trusted peer to fill out, and collect it back so that you can staple it to your Brag Sheet Packet to submit in class. ☺

Name of Peer : _____

Name of who you are Evaluating : _____

1. How long have you known this individual?
 2. What three words would you use to describe this friend?
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3. What classes or activities have you shared with this individual?
 4. Please describe this person's best personality trait(s).
 5. In what ways do you respect this individual? Why?
 6. In what areas is this friend talented, gifted, or exceptional? (e.g. math genius, exceptional coach, great listener, group leader, etc.)
 7. How are you a better person for knowing this individual?
 8. Why would a college want to offer admission to this person?
 9. Is there anything else I should know about this individual? Feel free to attach a separate sheet of paper.

Thank you for your input!

By taking care of each other, we take care of ourselves.